

August 26, 2024

Dear Parents and Guardians of Room 304,

Welcome back to school! My name is Mrs. Toland. I will be your child's third grade teacher. I am very excited about the new school year. I am happy to have your child in my class. This year will be filled with many new experiences for your child.

This year we will explore many new topics with our new ELA program. As new topics are introduced and other topics revisited, homework will be given Monday-Thursday to reinforce the skills learned in school. It is important that students complete their homework every night in order to show understanding of the skills. Please write a note on your child's homework if they do not understand an assignment. Please make sure your child reads every night for at least 20 minutes, including weekends.

In order to ensure a smooth transition to third grade, I will provide you with some important information now and throughout the year. I suggest you keep a folder to store materials for easy reference.

- 1. School begins at 8:15.** Please be sure that your child is on time. Lateness and absences will affect your child's progress. **Dismissal is at 2:54. Students dismiss from the auditorium.**
- 2. If your child is absent, a note must be sent with your child upon their return. If your child does not bring a note the absence is unexcused.**
- 3.** Please have all up to date contact information with your child in case of an emergency. If your contact information changes throughout the school year, please send in the updated information as soon as possible.
- 4.** Our class will be using Class Dojo to communicate and keep you up to date on your child's progress. Please message me any questions or concerns through dojo. More information will follow about how to track your child's progress in school.
- 5.** Attached is the supply list for third grade. Please have all supplies by **Tuesday, September 3, 2024. I have purchased crayons, markers, and colored pencils for the class. You may want to purchase another set to keep at home.**

As parents and guardians, you will be an important part of the success of our classroom. There will be many opportunities for you to volunteer your time and skills. This will ensure that your child is receiving the best education possible. In order to volunteer in the classroom or for a field trip, the school must all have required clearances. Clearances are free for volunteers. The office can assist you on completing the necessary clearances. If you will be interested in volunteering, you should go to the main office **ASAP** to get started on the process.

Please do not hesitate to contact me with any questions, concerns, or ideas on class dojo. I look forward to meeting you and working toward a successful school year!

*Please note that our gym day is Mondays, so your child should come to school in sneakers on those days in order to participate.

Sincerely,

Mrs. Toland